

MEMORANDUM

TO: State Vocational Directors

FROM: Christopher B. Guidry, State Director
Career and Technical Education

DATE: January 2, 2008

SUBJECT: New Terminology/Definitions for Perkins IV-Effective 2007-2008 Spring

The Department of Workforce Development has gotten guidance from the U.S. Department of Education Office of Vocational and Adult Education on definitions for some of the important terms from the core indicators under Perkins IV. This memo is to inform you of these changes so that you will be able to report data to these new definitions.

A CTE PARTICIPANT IS:

A CTE student who has earned one (1) or more credits in any career and technical education program area.

A CONCENTRATOR is:

A secondary student who has earned six (6) or more Indiana credits in a single CTE career cluster, or four (4) Indiana credits in a single CTE career cluster in those program areas where four (4) Indiana credit sequences at the secondary level are recognized by the Indiana Department of Education as state-approved courses or course sequences as published at http://www.doe.state.in.us/octe/pdf/cip_crosswalk.pdf. For one-credit courses, a student must earn credits in a sequence of at least four one-credit courses (earn 4 credits) for those one-credit courses to be counted toward the student meeting the definition of a concentrator.

This definition would include the following:

- * A student who takes three year-long 1 credit courses within a program
- * A student who takes one year-long 3 credit course
- * A student takes a combination of 1 credit and multi credit courses within a program and reaches the credit hour threshold outlined in the above definition.

The definition would include the following if your district/school has 2 credit course sequences:

- * A student who takes one year-long 2 credit course

This definition would NOT include the following

- * A student who takes one year-long 1 credit course

A COMPLETER is:

- * A student who earns all credits for the course sequence or program.